

ST. MARTIN WATER & SEWER COMMISSION NO.1
Board Meeting Minutes: Monday – May 19, 2025 @ 4:00 p.m.
1078 Tower Tank Road, Morgan City, LA 70380

Board Members:

Present: Daniel Rawls, PH. D, Ricky Acosta, Leroy Gros, Elwood Scully
And Jimmy Bailey

Absent:

Quorum present: Yes

Sewer and Water: Shelia Landry, Wendie Hotard and Chad Duran

.Board President Rawls called the meeting to order at 4:03 p.m.

.President Rawls leads the Board in the Pledge of Allegiance

.President Rawls opened the floor for guests and public comments –
None

.Approval of Minutes – Minutes approved for April 21, 2025 meeting

Motion made by Ricky Acosta; second by Leroy Gros and passed

Mr. Scully requested to enter a comment into the minutes of May 21, 2025, meeting, this date had not occurred therefore a comment was not able to be entered

.Approval of Financial Report and Payables

Motion made by Leroy Gros; second by Jimmy Bailey and passed.

. Old Business

The sewer line project at the recreation park is 90% completed. A discussion was had as to why any Board Member should not be allowed to conduct a mirror light test down a manhole on a sewer line. Board is in agreement that it is the responsibility of the Contractors to conduct this test.

Copies of Policies and Procedures Manual were handed out by Wendie Hotard for Board review

A quick-connect has been added at the booster station for the mobile generator

. New Business

Motion made by Ricky Acosta; second by Jimmy Bailey to adopt the millage rate(s) for the tax year, 2025

Maintenance and Operation	4.560 mills
Maintenance and Operation	4.670 mills
Special Assessment	7.380 mills
GO Bonds, Series 2013	2.080 mills

Board discussed and accepted the 2024 LDH Water Grade B

Board agrees to hire full-time employees instead of part-time

Board agrees to pay for a chain link fence around lift station 13

Mr. Scully stated that the minutes should be placed on the website only and not the newspaper. Shelia Landry explained to the Board that meeting minutes **must** be posted in the official journal and on the website as well. Mr. Scully stated that for approximately four years all the audit reports were posted on the SMWS website and were removed around the time Mr. Rawls was placed on the Board. Wendie Hotard is the Administrator of the website and assured Mr. Scully that the audit reports were never placed on the website and that anyone may access the Legislative Auditors website to locate a full audit.

.Operator Comments

- Lift Station 13 is waiting on a part to be delivered before completed
- Mr. Scully talked about the magnets that were purchased to help lift manhole covers and safety awareness
- Lift Station 18 is working with one pump and the other should be installed by next week

.Adjournment

- Adjourned

Motion made by Elwood Scully; second by Jimmy Bailey and passed.

/s/ Daniel Rawls, Ph. D

Daniel Rawls, Ph.D., President
St. Martin Water and Sewer Commission No.1
Board of Commission