

# ST. MARTIN WATER & SEWER COMMISSION NO.1

Board Meeting Minutes: Monday – February 10, 2025

4:00 p.m. @ 1078 Tower Tank Road, Morgan City, LA 70380

**Board Members:**

**Present:** Daniel Rawls, PH.D, Ricky Acosta, Leroy Gros and Jimmy Bailey

**Absent:** Elwood Scully

**Quorum present:** Yes

**Sewer and Water:** Shelia Landry, Wendie Hotard and Chad Duran

**.Board President Rawls called the meeting to order at 4:00 p.m.**

**.President Rawls leads the Board in the Pledge of Allegiance**

**.President Rawls opened the floor for guests and public comments –**  
None

**.Approval of Minutes – Minutes approved for January 13, 2025 meeting**

Motion made by Ricky Acosta; second by Jimmy Bailey and passed

**.Financial Report and Approval of Payables**

Motion made by Leroy Gros; second by Jimmy Bailey to approve financial report for January and February, 2025

**.Old Business**

- Discussion and Action on Stephenville Recreation Park Sewer Line -  
Motion made by Ricky Acosta; second by Jimmy Bailey to sign Contractors Package

**.New Business**

- Motion made by Jimmy Bailey; second by Ricky Acosta to sign Engagement Letter for 2024 Audit
- Motion made by Leroy Gros; second by Ricky Acosta to adopt a policy that the Operator identifies and tracks water service line material as they are encountered in the course of normal operations
- Discussion regarding requirements by Louisiana Department of Health that require all Board Members to attend a 4-hour Management Training Course yearly
- Motion made by Ricky Acosta; second by Leroy Gros to hire J. Satterfield as field operator
- Motion made by Ricky Acosta; second by Leroy Gros to purchase a Crane Lift from Kat's Services

- Motion made by Jimmy Bailey; second by Leroy Gros to install Mission Communication at lift station 10
- Motion made by Ricky Acosta; second by Leroy Gros to ratify payment for additional valve work needed on Tower Tank Road by the water tower and Stephenville Road where the water line crosses under the bayou
- Motion made by Ricky Acosta; second by Leroy Gros to install cement driveways at lift station 13 and Belle River Plant

**Operator Comments**

- Motion made by Jimmy Bailey; second by Leroy Gros to purchase several new pumps for different lift stations

**Adjournment**

- Adjourned

Motion made by Leroy Gros; second by Ricky Acosta and passed

/s/ Daniel Rawls, Ph.D

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Daniel Rawls, Ph.D., President  
St. Martin Water and Sewer Commission No.1  
Board of Commission

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