

ST. MARTIN WATER & SEWER COMMISSION NO.1

Board Meeting Minutes: Monday – January 22, 2024

4:00 p.m. @ 1073 Tower Tank Rd., Stephenville, LA

Board Members:

Present: Daniel Rawls, PH.D, Ricky Acosta, Jimmy Bailey, Elwood Scully and Leroy Gros

Absent: None

Quorum present: Yes

Sewer and Water: Joey Auster – Quad A Environmental and Chad Duran – SMWS

.Board President Rawls called the meeting to order at 4:00 p.m.

.President Rawls leads the Board in the Pledge of Allegiance

.President Rawls opened the floor for guests and public comments – None Present

.Approval of Minutes – Minutes approved for December 18, 2023 meeting

Motion made by Ricky Acosta; second by Leroy Gros and passed

. Old Business

- Discussion on Stephenville Recreation Park Sewer Line Issue – Contact St. Martin Parish Government to acknowledge receipt of funds to correct the sewer line crossing the Doiron’s Recreation Park in Stephenville

Motion made by Elwood Scully; second by Jimmy Bailey and passed

- Discussion on City of Morgan City Water Contract – In negotiations
- Discussion on Water Meter Contract / Performance Bond – Contact Attorney or Parish President
- Discussion on Platform for Generator at the Booster Station – Generator ordered November, 2023 not received as of this date. Table platform discussion till next meeting date. Board agreed to purchase and install Meter outside the Booster Station on Stephenville side and order a dump meter

Motion made by Ricky Acosta; second by Leroy Gros and passed

- Discussion on Policy Procedure Manual – Mr. Scully recommended creating a workshop to create this manual

Motion made by Elwood Scully; second by Jimmy Bailey and passed

- Discussion on Water Line along Hwy 70 – Board agreed to contact Robert Allain, State Senator, reference grant funding to replace a/c pipe

Motion made by Elwood Scully; second by Ricky Acosta and passed

New Business

- Discussion on approved chemical laboratory and/or hand held device – tabled until next meeting
- Discussion and action to move the February 19, 2024 meeting to February 26, 2024

Motion made by Elwood Scully; second by Jimmy Bailey and passed

- Discussion and action to order a new fire hydrant for 2903 Hwy 70

Motion made by Leroy Gros; second by Jimmy Bailey and passed

- Discussion and action on a request by Mr. Scully to create map drawings of water valve locations. Board agreed to work with the Operator to GPS these locations and hire someone part-time to help
- Discussion and action to review and allow Mr. Rawls to sign the Engagement Letter from Kolder, Slaven & Company, LLC - CPA

Motion made by Elwood Scully; second by Jimmy Bailey and passed

- Discussion on Financial Report – Budget report will be available at next meeting

Comments from Operator and Quad A Environmental (Joey Auster)

- Shift has broken in the Belle River plant and needs to be repaired. Belle River Plant is in need of repairs

Motion made by Jimmy Bailey; second by Leroy Gros and passed

Approval of Current Invoices

- All invoices approved

Motion made by Ricky Acosta; second by Jimmy Bailey and passed

Adjournment

- Adjourned

Motion made by Leroy Gros; second by Jimmy Bailey and passed

/s/ Daniel Rawls, Ph.D

Daniel Rawls, Ph.D., President
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Board of Commission